

Timothy H. Ivy, Chapter 13 Trustee, for the Western District of Tennessee, Eastern Division, is seeking applicants for the position of Staff Attorney.

Occupational information

The Staff Attorney will represent the Trustee in Chapter 13 bankruptcy cases in the following manner:

- Convenes and presides at Section 341 first meetings of creditors
- Reviews bankruptcy cases, attends confirmation hearings and makes recommendations to the Court regarding confirmation
- Attends United States Bankruptcy Court hearings
- Consults with attorneys representing various interests in bankruptcy cases
- Timely researches bankruptcy issues
- Conducts business case meetings with assigned case managers
- Addresses legal issues presented by the Audit, Claims and Legal departments as needed

Experience

- **1-3 years of experience required.** Preferred experience will consist of a private practice with familiarity in Chapter 13 cases, other chapters of the bankruptcy code and/or clerking for a member of the Judiciary. Non-bankruptcy legal experience will be considered as well.

Organizational relationship

The Staff Attorney reports directly to the Trustee.

Compensation

Salary commensurate with experience. The trusteeship provides a generous benefits package including health, dental, and vision insurance. Paid time off and a retirement plan are also included in the compensation package.

Please mail or email a cover letter, resume and references to:

Timothy H. Ivy, Chapter 13 Trustee
Attn: Kellee Smith
250 North Parkway, Suite 1
Jackson, TN 38305

jobpostings@ch13jax.com